



Buffalo City Metro SCOA Integrated Consultative Forum

18 September 2014





CONTENT

- Appointment of SCOA Project Team and Resources
- Progress made to date
- Challenges experienced
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Appointment of SCOA Project team

- Due to internal capacity challenges a decision was taken by Top Management to appoint a SCOA Project Management Team (External Service Provider (SP)) to manage implementation of SCOA
- Tender Specification completed
- Tender advertised and appointment is expected by January 2015
- An internal SCOA Project Task team is appointed and forms part of the ICF
- The Internal SCOA Team will oversee the whole SCOA implementation and will manage the SP





Progress made to date

- BCMM's Financial System Vendor, Business Connexion (BCX) in conjunction with BCMM SCOA Project Team has commenced with setup of the Chart of Accounts in the system.
- BCMM forms part of the Business Connexion SCOA User Group
- BCMM approved its new Metro Organogram on 9 December 2013 and is in the process of Staff Transfer and Migration.
- The completion of the Staff Transfer and Migration is key to the next implementation phase of SCOA





Progress made to date (cont...)

- Targeted completion date for the matching to SCOA vote structure to the current vote structure is end of November 2014
- BCX User groups will meet in the 1st week of December 2014 to ensure that a standard mapping process is undertaken.
- Full time BCX Resources on-site
- 3rd party Vendors – Sessions were held to confirm interface / integration to Financial System and is ongoing
- Weekly feedback to CFO and Senior Management



Snapshot of FS Project Plan



BCMM Process Plan for SCOA Compliancy

Task Code	Task Nr	S/Date Seq nr	E/Date Seq nr	Task Description	Comp Y/N	Task Dependencies		Task Responsibility	Task Due date			Task Complete Date		
						Task Code	Task Nr		dd	mm	ccyy	dd	mm	ccyy
Build_SCOA	9	2	1	Obtain approved Organisation Structure	Y			BCMM	12	08	2014	09	12	2013
Build_SCOA	10	10	9	Establish - Directorates (Department)	Y	Build_SCOA	9	BCMM	22	08	2014	17	09	2014
Build_SCOA	11	11	10	Establish - GM Level (Sub-Department)	Y	Build_SCOA	9	BCMM	22	08	2014	17	09	2014
Build_SCOA	12	12	11	Establish - PM Level (Cost Centres)	Y	Build_SCOA	9	BCMM	22	08	2014	17	09	2014
Build_SCOA	13	23	13	Code Directorates into Entity Word 1 & 2	Y	Build_SCOA	10	BCMM	27	08	2014	17	09	2014
Build_SCOA	15	24	14	Code GM Level into Entity Word 1 & 2	Y	Build_SCOA	11	BCMM	27	08	2014	17	09	2014
Build_SCOA	17	25	15	Code PM Level into Entity Word 1 & 2	Y	Build_SCOA	12	BCMM	27	08	2014	17	09	2014
Build_SCOA	19	38	26	Link old Word 1 & 2 to New Word 1 & 2 (Translation Table)	Y	Build_SCOA	13, 15, 17	BCMM	30	09	2014			
Build_SCOA	20	39	27	Link Entity Word 1 & 2 to SCOA Segment 1 (Function & Sub Function)	Y	Build_SCOA	18	BCMM	30	09	2014			
Build_SCOA	21	26	29	Map current Expenditure line items to SCOA line items (Council Level & Translation Table)	Y			BCMM	14	11	2014			
Build_SCOA	22	27	30	Determine if breakdown is needed on Expenditure line items	Y	Build_SCOA	21	BCMM	14	11	2014			
Build_SCOA	23	28	31	Map current Revenue line items to SCOA line items (Council Level & Translation Table)	Y			BCMM	14	11	2014			
Build_SCOA	24	29	32	Determine if breakdown is needed on Revenue line items	Y	Build_SCOA	23	BCMM	14	11	2014			
Build_SCOA	25	30	33	Map current Gains and Loss line items to SCOA line items (Council Level & Translation Table)	Y			BCMM	14	11	2014			
Build_SCOA	26	31	34	Determine if breakdown is needed on Gains and Losses line items	Y	Build_SCOA	25	BCMM	14	11	2014			
Build_SCOA	27	32	35	Map current Assets and Liabilities line items to SCOA lines item (Council Level & Translation Table)	Y			BCMM	14	11	2014			
Build_SCOA	28	33	36	Determine if breakdown is needed on Assets and Liabilities line items	Y	Build_SCOA	27	BCMM	14	11	2014			
Build_SCOA	29	40	40	Create Entity Segment (words) 3,4,5 & 6 Master - Line items		Sys_Dev & Build_SCOA	7, 22, 24, 26, 28	BCMM / BCX	14	11	2014			
Build_SCOA	30	44	41	Setup Council level coding (roll-ups)	Y	Sys_Dev	7	BCX	14	11	2014			
Build_SCOA	31	45	42	Setup Master Department (Directorate) level coding (r/ups)	Y	Sys_Dev	7	BCX	14	11	2014			
Build_SCOA	32	46	44	Setup Master Sub-Department (GM) level coding	Y	Sys_Dev	7	BCX	14	11	2014			
Build_SCOA	33	47	46	Setup Master Cost Centre (PM) level coding	Y	Sys_Dev	7	BCX	14	11	2014			
Build_SCOA	34	51	49	Copy Master Department (Dir) level for all other Departments and code (copy all items)	Y	Build_SCOA	31	BCX	14	11	2014			
Build_SCOA	35	52	50	Copy Master Sub-Department (GM) level for all other Sub-Departments and code (copy all items)	Y	Build_SCOA	32	BCX	14	11	2014			
Build_SCOA	36	53	51	Copy Master Cost Centre level for all other Cost Centres and code (copy all items)	Y	Build_SCOA	33	BCX	14	11	2014			
				BCX PILOT SITES MEETING - To standardise budget type, budget group and budget item segments.										





Challenges

- 1 July 2016 Implementation
- Staff Transfer and Migration
 - This process must be completed to ensure that the next phase of SCOA commences
 - This process has its own dynamics and has potential to delay the SCOA implementation of 1 July 2016
- Aligning new organisational structure to SCOA Structure
- IT infrastructure
 - Ensure that the current IT infrastructure can handle the SCOA implementation.
- Current Cost Centre structure has undergone major change to conform with new Metro Organogram





Conclusion

- BCMM is fully committed towards successful implementation of SCOA

THANK YOU, DANKIE, ENKOSI

